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| Reg. No.  Template adopted by | Enter registry number  The Board of education and research, 19.09.2022, reg. no. SKH 2022/678/1.2.4 |

# Template for measure report

**Programme**:

**Departement**:

**The measure report shall be submitted to the Board of Education and Research no later than dd-mm-yyyy** [*filled in by the responsible officer*]

**Date of approval of measure report:**

**Head of Department/Vice-Rector for Research:**

**Students/doctoral students have participated as follows:**

**Kontaktperson/-er**:

**Purpose and instructions**

Programme evaluations are part of the systematic quality work at Stockholm University of the Arts (SKH). The purpose of the programme evaluations is to generate regular and systematic knowledge needed to ensure and develop the quality of the SKH's educational programmes. A programme evaluation consists of four steps: start-up, self-evaluation, peer review and measures. All programmes at first-, second- and third-cycle leading to a degree shall be evaluated. Programmes are evaluated on a six-year cycle, which means that every programme is evaluated once every six years. All programmes shall be assessed against the Association of Swedish Higher Education Institutions’ (SUHF) criteria based on the Standards and Guidelines for Quality Assurance in the European Higher Education Area (ESG). All programmes shall be assessed against all criteria.

The final step in the evaluation process is to take up the recommendations made by the Assessment Group.

The Board of Education and Research, in consultation with the relevant Head of Department/Vice-Rector for Research and the relevant programme director, shall decide on the measures to be taken on the basis of the recommendations of the Assessment Group in order to develop the programme. The Board shall also decide when the measures are to be completed.

The template for the measure report is part of the Guidelines for Programme Evaluations; its use is obligatory. A template for a measure plan is available to support the work on the measure report.

Student/doctoral student representatives should be offered to take part in the work on the self-evaluation report, for example as being part of the working group or by having the opportunity to read the draft of the measure report and to give feedback.

The Head of Department/Vice-Rector for Research is responsible for submitting a report on the measures to the Board within the specified time period.

The Board of Education and Research will decide on the completion of the measures.

## Measure 1

Here, the first measure from the decision made by the Board of Education and Research is entered, including the recommendation made by the Assessment Group in the assessment report. The text is entered by the officer appointed as rapporteur.

Please report below on the measures taken and how they relate to the decision of the Board of Education and Research and to the recommendations of the assessment report as described above.

Write text here...

## Measure 2

Here, the second measure from the decision made by the Board of Education and Research is entered, including the recommendation made by the Assessment Group in the assessment report. The text is entered by the officer appointed as rapporteur.

Please report below on the measures taken and how they relate to the decision of the Board of Education and Research and to the recommendations of the assessment report as described above.

Write text here...

## Measure 3

Here, the third measure from the decision made by the Board of Education and Research is entered, including the recommendation made by the Assessment Group in the assessment report. The text is entered by the officer appointed as rapporteur.

Please report below on the measures taken and how they relate to the decision of the Board of Education and Research and to the recommendations of the assessment report as described above.

Write text here...

**Measure 4, 5 etc.**